



Cornell University
Student Activities Office

Updated 8/09

WHAT THINGS COST AT CORNELL

All price quotes subject to change

CUEMS Coverage

255-9320, 201 Palm Road

cuems@cornell.edu

<http://cuems.cornell.edu/>

Advisor: Dan Maas, dim1@cornell.edu

- Guaranteed standby coverage available for \$30.00 per hour/crew (crew numbers depend on the size of your event.)
- No Fee service available, but crew availability is pending other events or medical emergencies on campus.
- Please give four (4) weeks' notice to allow for proper staffing, but do not hesitate to contact us if you have passed the deadline.

Customer Service (Need to have a standing work order number or SWO#)

255-5322

- \$61.00 hour/person Carpenters
- \$65.50 hour/person Plumbers
- \$66.00 hour/person Electricians
- \$94.00/hr./person (approx.) Underground Utility Survey, Chuck Porter: cbp1
- \$20/day/radio Two Way Radio Rental
 - \$10/day/accessories (chargers, headsets, etc)

Daily Sun Ads

139 W. State St.

Susan Bishop, Office Manager, 273-3606 x 221

- One column inch is a space 1.75W X 1H.
- SAFC/GPSAFC receives a discount rate of \$6.15/column inch.
- SAFC/GPSAFC funded groups must submit a Cornell Daily Sun Ad Form
- Typical Ad Sizes/Costs at SAFC/GPSAFC rates:

1/8 page (10 inches)	\$61.50
1/4 page (24 inches)	\$147.60
1/2 page (40 inches)	\$246.00
Full page (80 inches)	\$492.00
- DOS advised boards receive a discount rate of \$5.95/column inch.
- DOS advised groups must receive prior approval of advisor before placing ads
- Typical Ad Sizes/Costs at DOS rates:

1/8 page (10 inches)	\$59.50
1/4 page (24 inches)	\$142.80
1/2 page (40 inches)	\$238.00
Full page (80 inches)	\$476.00



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Event Insurance/Club Insurance

254-1575, Risk Management and Insurance

Allen Bova, ajb4@cornell.edu

Craig McAllister, cm248@cornell.edu

- Registered Independent organizations have insurance through the club insurance policy
- University organizations obtain insurance through the university
- There are limitations to policy coverage
- Call BEFORE events to make sure the policy will cover the proposed activity
- Risk Management and Insurance will work with you to help locate policies for some activities not covered by the regular insurance
- Price will vary depending on the activity/event

Environmental Health and Safety (EHS)

254-1634, Dan Maas, dim1@cornell.edu

- \$55.25/hour per person, 3 hour minimum charge
- 1 person per event, average
- Note that EHS staffing required for indoor events over 1,000 people (Bartels, Barton, etc.) and may require more than one staff person
 - If event is held in Bailey Hall, EHS staffing is required for events of over **700** people
- EHS staffing required for capacity/near capacity crowds at Sage Chapel
- Outdoor events including bonfires may also require EHS staffing
- Note that billing usually starts at least 45 minutes before doors open and goes until crowd leaves plus about 15 minutes
- EHS will also advise you if specific Emergency Medical Service (EMS) staffing is required for your event. Events with over 5,000 people always require EMS staffing and must comply with our Department of Health Mass Gathering Permit.

Security/CU Police

255-7304, Sgt. Jeff Montesano

NOTE: 3 hour minimum

- Rates are as follows:

Supervisors	\$72.00/hour/person
Patrol	\$62.00/hour/person
Telecom Officers	\$42.50/hour/person
Auxiliary Officers	\$15.00/hour/person
Lost & Found	\$33.00/hour/person



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- These rates subject to change on 12/1/09
- If event is canceled with less than 3 hour minimum notice prior to event, group will be charged for scheduled personnel

Sound and Lights

Cornell Productions
productions@cornell.edu

- Can provide sound, recording and lighting services, as well as production counseling and stage management services.
- Prices vary depending on event requirements. Email Tom at above email address with event details for a quote.

Table, Chair and Barton Hall Curtains Rental

255-3349, Mike Goodwin, mhg7@cornell.edu

- \$0.50 per chair, per day
- \$2.25 per table, per day
- \$36.00 (average) per hour for labor
- \$350.00 on 30 foot curtains [rental]

Traffic and Transportation Services

255-9877, John Durbin, jd19@cornell.edu

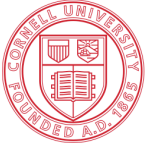
- \$40.00/hour/person, 3 hour minimum
- Reserve parking spaces (\$24.00 per space), direct traffic, etc.

Willard Straight Hall Reservation Fees

255-3513, Marie Roller, mr36@cornell.edu, WSH 525 or Student Receptionist in WSH 520

NOTE: fees quoted are for registered student organizations

- \$30.00/hour late night fee after 11 PM on Fridays and Saturdays
- \$10.00 Space on Ho Plaza for sale of merchandise
- \$45.00/night guest suite (excluding special CU weekends)
- \$25.00/unit for AV or other equipment rental
- \$7.00/hour Memorial Room sound system – maximum of \$56.00/day



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For more information on this, or any other policy/guidelines pertaining to student organizations, please contact the Student Activities Office, 5th floor, Willard Straight Hall, (607) 255-4169.